



GOVT. OF INDIA

OFFICE OF THE COMMISSIONER OF CENTRAL EXCISE & SERVICE TAX: PATNA
3RD FLOOR, C.R.BUILDING (ANNEXE), BIRCHAND PATEL PATH, PATNA-01

MEMORANDUM

DATED: / 11/2015

The departmental examination for promotion of Group 'D' Sepoy/Havaldar/Record Keeper/Gestetener operator to the cadre of LDC for the year 2015-16 will be held as per schedule given below:-

Paper	Subject	Date	Time of Exam.	Pass Mark
Paper I	General English	03.12.2015	10.00 -11.00	50/100
Paper II	Numerical Aptitude & General Knowledge	03.12.2015	12.00- 13.00	50/100
Paper III	Hindi	03.12.2015	14.00- 15.00	50/100

Date of Typing Test	03.12.2015
Venue of Typing Test	Computer Cell, Central Excise Hqrs., C.R. Building, 4 th Floor Patna
Duration of Typing Test	10.00 Minutes
Minimum Speed required	35 words per minute in English or 30 words per minute in Hindi
Maximum Age Limit	45 years(50 Years for SC/ST)
Eligibility	03 Years of regular service in the grade of Sepoy, Havildar or other feeder cadres

N.B. Programme already circulated vide this office letter of even No. 12014-12043 dated 27.10.2015

Name of the Centre	Jurisdiction	Name of the controlling officer
Office of the Commissioner, Central Excise, C.R.Building(Annexe), B.C.Patel Path, Patna	Central Excise Commissionerate, Patna	Joint Commissioner (P&V), Central Excise(H), Patna

A list of Candidate who has been enrolled for appearing in the said examination is below. The Roll no. allotted to each candidate should be communicated immediately to the examinees with the instruction to appear at the examination and acknowledgement thereof should be obtained from them.

Examinees are warned that any violation of rules or attempt for using unfair means of cheating will be dealt with strictly, if there is any such incident the examinee will not only be disqualified in the examination but will also be liable to disciplinary action. The invigilators will also be accountable for any laxity/negligence on their part.

Blank answer sheets will be supplied by the department to the candidates and candidates coming from outside are entitled for TA as per Rules.

The answer sheets should be collected immediately after the examination is over and packets sealed. The packet containing answer sheet should be wrapped with cloth (under sealed cover) and dispatched as per direction of Additional Director General, NACEN, Faridabad

Any discrepancy, if found, should be reported to the undersigned urgently so that necessary corrective measure may be initiated before commencement of the examination.

V.P.Singh.
30.11.15

(V.P.Singh)
Assistant Commissioner (P&V)
Central Excise & Service Tax(H), Patna

Copy alongwith a list of examinees, who have been enrolled for appearing in the above examination forwarded for information and necessary action to:-

1. The Sanjay Sharan, Addl. Director (Admn.)NACEN, Sector-29, Faridabad-121008
2. The Joint Commissioner, CCO, Central Excise & Service Tax, Ranchi Zone. Patna.
3. The Dy./Asstt. Commissioner, Central Excise Hqrs., Patna
4. The Superintendent (Conf.)/ (Systems), Central Excise (H), Patna., Central Excise (H) Patna to ensure proper conduction of the exam.
5. The Administrative Officer (H), Central Excise, Patna. He is requested to make proper sitting arrangement for the examinee in consultation with the Superintendent (Conf.). Central Excise (H), Patna and also make available the answer sheet in sufficient number to the Superintendent (Conf.), Central Excise (H), Patna.
6. The ACAO/PAO/Superintendent (Vig.)/ Supdt. (DMC), Central Excise, Patna.
7. All Branch I/C, Central Excise, Patna.
8. Notice Board, Central Excise (Hqrs.), Patna

VP Singh
31.11.15

(V.P.Singh)
Assistant Commissioner (P&V)
Central Excise & Service Tax(H), Patna

	Name	Commissionerate/Director ate where posted at present	List of Papers in which to Appear	Roll No.
01.	Chandan Kumar	Central Excise (Audit), Patna	All Paper	LDC/01

Name of the Controlling Officer	Jurisdiction	Name of the Controlling Officer
Joint Commissioner (P&V), Central Excise (H), Patna	Central Excise, Patna	Joint Commissioner (P&V), Central Excise (H), Patna

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Assistant Commissioner (P&V)
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