F. No. IV (24) 3/2013-Sys(pt) | 8013-840 / 12|5|16

Directorate of Systems & Data management.

4th & 5th Floor, Hotel Samrat, Chanakyapuri, New Delhi-110021

New Delhi, 12th May 2016

To

Chief Commissioner / Principal Commissioner
Central Excise/Service Tax (All zones)

Subject: Clean-up of registration data regarding non-PAN based assessees - reg

Madam/Sir,

Kindly refer to the letter from Chairman, CBEC vide D.O.C.No. IV(26)/30/2015-Systems dated 24th September 2015 and the letter no. F. No. IV(24) 3/2013-Sys(pt) dated 13th April 2016 from the Director General of Systems addressed to you for taking an early action to clean up registration data of non-PAN-based assessees, in terms of Board's instructions.

2. It is to inform you that the lists of Commissionerate-Division-Range (C-D-R) wise assessees having temporary registrations of Central Excise and Service Tax of all the jurisdictions have been shared with all the Commissionerate Administrators (Comm. Admin). However, for ease of reference, the lists have also been uploaded on **http://centralexcisechennai.gov.in** on the home page.

3. You are requested to also publicise this list among the assessees for their knowledge and necessary corrective action from their end to obtain a PAN-based registration number.

4. Difficulty, if any, in performing this activity may be informed to the office of DG Systems at **hqadmin.prime@icegate.gov.in.**

5. It is requested to ensure that all the non-PAN registrants under your jurisdiction are converted to PAN-based ones and a report in this regard be sent to this office by 20th May 2016. A status report will be submitted to the Chairman, CBEC by 1st June 2016.

Yours faithfully,

(Manish Saxena)
Additional Director

Copy to:

Smt R Bhagyadevi, Additional Director General, DG Systems, Chennai for the favour of information

Smt. Otsecne,
Pl. put up for
ADG's perusal.
13/5